



Date: 14/08/2019

To, The Manager Listing Corporate Relation Department Bombay Stock Exchange Limited Phiroz Jeejeeboy Tower Dalal Street, Mumbai 400001

# (ISIN: INE706F01013 Scrip Code: 511447)

## Sub: - Copy of notice of AGM published in News Paper.

Dear Sir,

With reference to the above, we are enclosing herewith the copy of notice of 27<sup>th</sup> Annual General Meeting to be held on Wednesday, 11<sup>th</sup> September, 2019 published in news paper as on 14<sup>th</sup> August 2019 as per Regulation 30 of SEBI (LODR) Regulations 2015.

Please take the above on record.

Thanking You,

For Sylph Technologies Limited

Rajesh Jain (Director) DIN- 01704145

**Enclosed:** As Stated above.

## Sylph Technologies Ltd.

ST-4, "Press House" 22, Press Complex, A. B. Road, INDORE (M.P.) 452008, INDIA, Phone: 0731-2571451 E-mail : info@sylphtechnologies.com; mhfl@bsnl.in Url : www.sylphtechnologies.com CIN L36100MP1992PLC007102

#### SYLPH TECHNOLOGIES LIMITED Registered Office: ST-4 Press House, 22 Press Complex A. B. Road, Indore (M. P.) 452008 CIN - L36100MP1992PLC007102 E-mail: info@sylphachaologies.com, mbf0@bmLin URL: www.sylphachaologies.com

#### NOTICE OF 27° ANNUAL GENERAL MEETING, E-VOTING INFORMATION & BOOK CLOSURE INTIMATION

Notice is hereby given that the 27<sup>th</sup> Annual General Mooting of the members of SYLPH TECHNOLOGIES LIMITED will be held on Wednesday, 11<sup>th</sup> September 2019 at 12:30 P.M in Registered Office of the Company, ST-4 Press House, 22 Press Complex, A.B Road, Indone (M.P.) 452008 to transact the business as per the notice of 27<sup>th</sup> AGM. The Notice of 27<sup>th</sup> AGM, Annual Report 18-19 and Amendance Slip, proxy form, ballot paper has been sent in electronic mode to Members whose e-mail IDs are registered with the Company or the Depository Participantis). Physical copy of the Notice of AGM, Annual Report and Amendance Slip has also been sent to those Members, who have not registered their e-mail IDs with the Company or Depository Participant(s).

In compliance with the provisions of Section 108 of the Companies Act, 2013 and Rule 20 of The Companies (Management and Administration) Amendment Roles, 2015 and Regulation 44 of the SEB1 (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide e-voting facility to its Members, enabling them to cast their votes electronically for all the resolutions as set out in the Notice of 27<sup>th</sup> AGM. The Company has availed the e-voting services as provided by National Securities Depository Limited. The facility for voting through poll / Ballot paper voting shall also be made available at the venue of the meeting. The Board of Directors of the Company has appointed CA Anand Sethiya, Chartered Accountant, Indore, as Serutinizer for conducting the e-voting process in a fair and transparent manner.

The e-voting period will commence on Sunday, 8<sup>th</sup> September, 2019 (9:00 A.M) and ends on Tuesday 16<sup>th</sup> September, 2019 (5:00 P.M). The e-voting module shall be disabled by NSDL, for voting thereafter. The Remote E-voting will not be allowed for voting after 5:00 P.M on Tuesday 10<sup>th</sup> September, 2019. Once the vote on a resolution is cast by the Member, the Member shall not be allowed to change it subsequently.

A person, whose name is recorded in the Register of Members or in Register of beneficial owners maintained by the depositories as on the Cut-off date i.e Wednesday, 4<sup>th</sup> September, 2019, only shall be entitled to avail the facility of remote e-voting or voting by poll / ballot at the meeting.

The Notice of AGM along with instruction for E-voting has been sent to all the Members, whose names appeared in the Register of Member / Record of Depositories as on 4<sup>th</sup> September, 2019.

Any person who becomes member of the Company after dispatch of the Notice of the meeting and holding shares as on the cut-off date i.e. Wednesday, 4<sup>th</sup> September, 2019 can view the notice convening the AGM on the website of the Company via <u>http://www.sylphicechnologies.com/</u> and on the website of NSDL viz <u>https://www.evoing.nsdl.com/</u>. Such Shareholders can exercise their outing rights by following the procedure as mentioned in the said Notice under E-voting instructions or by voting available at the venue of the AGM.

Members are requested to read the instruction pertaining to e-voting as printed in AGM Notice carefully. Any query/concern/grievances connected with voting by electronic means, if any shareholders may refer to the Frequently Asked Questions (FAQ's) on e-voting for members and e-voting users manual for members available at <u>https://www.evoting.msdl.com/</u> or contact NSDL at the Toll free no.: 1800 222, 990; Alternatively, you can send your queries at evoting/0.msdl.com.

The notice convening 27\* AGM along with the Annual Report of the F.Y 18-19 and other relevant documents are also available on the company's website <u>www.cylohitechnologaes.com</u>. The Notice of the meeting is also displayed on the website of NSDL viz https://www.evoting.nsdl.com/.

Further we hereby intimate that pursuant to Section 91 of the Companies Act, 2013 and Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 with stock exchange(s), the Register of Members and Share Transfer Book of the company will remain close from. Thursday, 3<sup>th</sup> September, 2019 to Saturday, 7<sup>th</sup> September, 2019 both days inclusive for the purpose of AGM.

For Sylph Technologies Limited 5-3 Sd/-

Place: Indore Date: 14 August ,2019

Dr. Rajesh Jain Director